

# Providence Glen Homeowners Association Newsletter

## February, 2019

Hello everyone,

Welcome to our first issue of a new edition of the Providence Glen Homeowners Association Newsletter. Newsletters will appear whenever there is information that is important to get out to our community.

### **When you have a concern or need to report a problem**

Please contact Katie Dominello at Elite by phone (919-233-7660) or email ([katiedominello@elite-mgmt.com](mailto:katiedominello@elite-mgmt.com)) as soon as possible. She will log the complaint and an address. It is a kindness to your board members who are community members to **not** bring your complaints directly to them.

Please note that only homeowners may contact Katie. Renters are directed to contact their homeowner or rental agency with any problems.

In most cases, Katie will create a service order that appears on our website. The owner who placed the complaint can follow progress by logging into the PGHOA website and checking the service order.

### **Take a bit of time to familiarize yourself with our website**

Our web address is [www.providenceglen.com](http://www.providenceglen.com) . Owners can log in and find a bunch of information there. If you click on the Resident's Information tab, you will see a number of tabs: About Us, My Property Information, Pay Assessments, Community Documents, Directory, Calendar, Photos, and Contact Us. The Contact Us tab is another way to contact Katie at Elite.

### **Gentle reminders**

Please remember that when moving in or out of a home, or moving large items through the halls, be mindful of dings and dents in both the walls and elevator. Please make sure you or your moving company use moving blankets on walls and such to help decrease these problems.

Please remember not to leave trash outside the dumpster as it detracts from the appearance of our community. Also please remember that large items (such as mattresses and desks and book-cases) are not to be left in front of the dumpsters. Owners can be charged a fine for removal.

Please remember that no items are to be left in common areas. We have made exceptions for doormats as well as pieces that decorate the common areas such as plants and tables. **Other items such as bicycles, strollers, boots and umbrellas may not be kept in common areas.**

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### **It's important to educate yourselves by reading important governing documents**

All homeowners should have received a copy of the Bylaws and Rules and Regulations of our Association either from their real estate agent or closing attorney. They can also be found on the Elite website. It is each owner's responsibility to read and understand these by laws and rules and regulations. If homeowner is renting a condominium, it is their responsibility to make sure that all renters are familiar with Bylaws and Rules and Regulations for the community.

### **Information about building and traffic projects near us**

Elite will send out emails from time to time alerting residents to town meetings about building or traffic projects near us. Please attend if you are able. If a bunch of us show up at the meetings, we can let the town know what we feel would be in the best interest of our residential community as they plan and interact with those who are seeking permits for various things.

### **Some notes about community building and gatherings**

The Board has voted to allow residents to sponsor some community activities in our Club House at no charge. Perhaps there is someone who might like to lead some type of community activity such as a book club, games (either card or board), yoga, meditation, or sit and stitch. Perhaps knowledgeable others might be willing to give a short talk about their field of expertise and open the floor for conversation and questions.

A community committee has been forming. There are about 4 of us at this point. Please let Katie know if you would like to join the committee.

Our thinking so far: For liability and insurance reasons, owners need to reserve the Club House at a particular time by letting Katie know. We can publicize the activity through an email as well as a note in the community calendar on our website. We are also thinking about posting a list of meetings on the board in near the Clubhouse. No alcohol, please. We ask that each group clean up after themselves. Organizer of a particular activity may decide if the group is open to owner/residents or the broader community including renters.

### **Recycling Information from Orange County**

The information below has been reprinted from the Orange County, North Carolina website, under the Solid Waste Management tab. We include it at the end of the newsletter so you can clip off the pages if you like, and place them somewhere convenient to remind yourself of all the stipulations. (We have heard that an improperly filled bag with even one thing that is not acceptable means that the whole bag will be put into landfill trash. So please be careful).

There is a lot more information on the website about where you can recycle things not allowable at our community recycle center.

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Never leave items on the ground or garbage in the recycling containers. That constitutes illegal dumping and result in a citation or fine. Residents can bring garbage and a wide range of other materials for proper disposal, recycling and reuse to Solid Waste and Recycling Centers.

Never place plastic bags in any of the dumpsters at the recycling drop-off sites. If you use plastic bags to collect your recyclables, please remove them and discard the bag elsewhere. Clean, dry plastic bags can be recycled at local grocery stores.

Accepted materials list:

**Plastic bottles, jugs and jars.**

**Specifications:** Plastic bottles have a neck smaller than the base. Leave the cap on.

**Do not include:** Clear plastic boxes or clamshells; Plastic bags or other non-rigid plastics, Styrofoam.

**Tubs, Cups & Buckets #2, #4, & #5**

**Specifications:** Tubs, cups and buckets and other rigid not bottle plastics #2, #4, #5 only.

**Do not include:** Clear plastic boxes or clamshells; Plastic bags or other non-rigid plastics, Styrofoam.

**Glass Bottles & Jars**

**Specifications:** Clear, borwn, green and blue glass bottles and jars only. Rince clean. Lids and labels are okay.

**Do not include:** Ceramics, cookware, dishes, drinking glass, light bulbs, mirrors, pyrex, window glass

**Metal Cans**

**Specifications:** Aluminum and steel/tin food or beverage cans. Tuck metal lids inside cans and crimp the edge shut. Flatten what you can to save space.

**Do not include:** Car parts, pans, pots, scrap metal

**Aerosol Spray Cans**

**Specifications:** Must be completely empty. Do not puncture or flatten.

**Do not include:** Cans that are not empty.

**Aluminum Foil & Trays**

**Specifications:** Rinse off food residue and crush what you can.

**Do not include:** Foil with grease or food on it.

**Mixed Paper**

**Specifications:** Any clean, dry aper that tears, envelope windows and staples are okay, junk mail, manila folders, office and school paper, shredded paper is okay if it is in a paper bag, stapled shut, and labeled “shredded paper.”

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**Do not include:** Tissue or paper towels, wax coated or laminated paper, credit cards and other plastic items from junk mail.

### Single Layer Cardboard

**Specifications:** Cereal boxes, cracker boxes, frozen food boxes, paper towel rolls, tissue boxes

**Do not include:** Tissue or paper towels, wax coated or laminated paper, any plastic or foil bags or lining.

### Corrugated Cardboard

**Specifications:** Empty and flatten boxes completely for recycling. Recycle pizza boxes with Single Stream recycling if they are completely clean and empty.

**Do not include:** Remove any plastic or Styrofoam packaging and discard elsewhere. No wax-coated boxes.

### Drink Cartons

**Specifications:** Flat-topped, aseptic, and gable topped boxes. Plastic spouts are okay. Rinse, clean and flatten.

**Do not include:** Foil drink pouches, straws

### Newspaper

**Specifications:** Newspaper and associated inserts

**Do not include:** Remove plastic bags or rubber bands before recycling.

### Magazines

**Specifications:** 24-hour recycling drop-off sites have Magazine Racks to share magazines in good condition.

**Do not include:** Plastic overwrap.

### Phone Books

**Specifications:** Phone books and other paperback books. Clean and dry.

**Do not include:** Remove from plastic bags before recycling. No hardcover books.